

Training FAQs

Who is this training intended for?

Our training courses are designed for individuals at all levels of government (Federal, State, Local) to participate. It is also suitable for professionals across all government levels who aim to enhance their performance management competencies, thereby driving the creation of public value and improving services.

This training is valuable for executives, managers, team leaders, and anyone involved in shaping an organization's future.

What are the training courses' duration and time commitment?

Course duration may vary, but it typically ranges from a 1-day to 2-day training course depending on the specific program. Participants should be prepared to invest time in both class sessions and homework assignments.

Are the training programs available online or in-person?

Certainly, our training programs are designed to accommodate various preferences, offering both online and in-person options. Standalone courses are available virtually, and upon request, in-person sessions can be arranged, particularly for groups.

How can I register for the course?

To register for individual, on-demand training courses and certification programs, visit the official Performance Institute website and follow the registration instructions provided on the course page.

To register for the group training Programs please reach out to us.

Is there a certification awarded upon completion of the course?

Yes! Once a course is completed you will be awarded a certificate with the number of CPE credits provided for each course.

Can organizations request customized training for their teams?

Certainly, organizations can choose to request tailor-made training for their teams. Acknowledging the varied requirements of distinct groups, we provide adaptability in our training options. Our standalone

courses are accessible in both virtual and in-person formats, and in-person sessions are specifically provided for groups consisting of five or more participants.

Are there any prerequisites to enroll in the Certified Government Performance Manager Program (CGPM)?

There are no prerequisites to enroll in the CGPM Associate level. However, the completion of the associate level is required to enroll at the professional level and the completion of professional level is required for the advanced level.

How are the training courses structured?

Our training courses are tailored to diverse preferences and needs. We provide standalone courses that can be taken in any order in a virtual format, and upon request, these standalone courses can be conducted in-person. For those seeking flexibility, on-demand standalone virtual courses are available for individual purchase and completion at one's convenience.

Additionally, our comprehensive Government Performance Manager Certification offers three progressive levels: Associate, Professional, and Advanced. Each level comprises three courses, and participants are required to complete them sequentially to advance through the certification program.

We recognize the importance of accommodating different learning environments and group sizes. The Government Performance Manager Certification can be pursued in-person if requested, particularly for groups. Similarly, standalone courses are available virtually for individual learners, but in-person sessions are an exclusive option for groups with five or more participants. This approach ensures flexibility and customization in our training offerings to meet the diverse needs of our clients and learners.

Can I access course materials or resources after completing the training courses?

Yes, your ability to access the course materials and resources extends for a period of two years after you have obtained your certification.

What is the refund or cancellation policy?

Refund and Rescheduling Policy:

- a. Our policy entails a No Refund approach.
- b. Members are eligible for rescheduling up to three times, subject to approval from PI management.

Do the training courses have a recording?

For our open enrollment training courses, recordings are not available. However, for group training courses, recordings can be provided upon request from the agency or client.

How can I contact the Performance Institute for more information?

For any further inquiries or specific questions about the training courses, you can reach out to the Performance Institute by emailing info@performanceinstitute.org or call 877-992-9521.